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This book reflects and intimate discusses various topics and issues concerning to legal studies and its development in Indonesia and Global perspective. This book is dedicated to all legal practitioners and scholars around the world that have been presented their best works and ideas in the 3rd ICILS International Conference, 2020, held by Faculty of Law Universitas Negeri Semarang, Indonesia in July 2020 by Online Conference System. The 66 full papers presented were carefully reviewed and selected from 105 submission. The paper reflects the conference sessions as follow: Law and Technology, Private and Commercial Law, Law and Politics, Public Law, Comparative Law, and other related issues on legal development, including Law Tech and Human Behavior. The 3rd ICILS International Conference 2020 also co-hosted by Jayabaya University, Jakarta and University of Muhammadiyah Malang. Prepare to succeed on your physician coding exam with Physician Coding Exam Review 2016: The Certification Step! From leading coding author and educator Carol J. Buck, this exam review provides complete coverage of all topics included on the physician coding certification exam - including anatomy, terminology, and pathophysiology for each body system; reimbursement issues; CPT, HCPCS, and ICD-10-CM coding (with ICD-9-CM posted on Evolve companion website); and more. Four full practice exams simulate the testing experience, include answers and rationales, and provide enough practice to reassure even the most insecure exam-taker. It's the only physician coding exam review you need! Comprehensive review content covers everything you need to know to pass the physician coding certification exam. Mobile-optimized quick quizzes provide extra practice and review with 380 additional medical terminology, pathophysiology, CPT, ICD-10-CM, and HCPCS questions. Practice exams on the Evolve website allow you to assess strengths and weaknesses and develop a plan for focused study, including a Pre-Exam to be taken prior to studying, the same exam again as a Post-Exam to be taken after your review, and a Final Exam that simulates the experience of taking the actual physician coding exam. Answers and rationales to the Pre-/Post- and Final Exams are available on Evolve. Netter's Anatomy illustrations help you understand anatomy and how it affects coding. Real-world coding reports (cleared of any patient identifiers) simulate the reports that you will encounter on the job and challenge

you to apply key coding principles to actual cases. Success Strategies section in the text guides you step-by-step through the entire exam process. Concise outline format helps you access information quickly and study more efficiently. Colorful design and illustrations make study and review easier and more engaging. NEW! All diagnosis coding content is updated to ICD-10-CM, preparing you with all the ICD-10-CM information you need for success on the certification exam. Updated content includes the latest coding information available, promoting exam success and accurate coding on the job. NEW! ICD-9-CM versions of Units 4-5 and the practice examinations are posted to the Evolve companion website, so that you are prepared no matter which diagnosis code set is being tested on for your specific exam. Book + Content Update Program

Microsoft's Publisher 2016 enables you to create professional-quality publications that help you succeed! If you want to make the most of Publisher, My Publisher 2016 is your must-have companion. Friendly, quick, and packed with real-world advice, it walks you through every task you'll want to perform, including: Getting started with Publisher 2016, and understanding what's new in this release Creating a new publication from scratch, or starting with content from other sources Making the most of Publisher's professional layouts with wizards and templates Incorporating online and social media content into your publications Adding professional effects and backgrounds Creating great newsletters, fliers, brochures, forms, business and greeting cards, banners, and many other publications Building customized emails with Publisher's mail merge Discovering shortcuts to build your publications faster and more efficiently Every task is presented step-by-step, using carefully annotated, full-color screenshots, all numbered so there's no chance of getting lost or confused. Everything's clearly organized in modular, self-contained chapters designed to help you get more powerful results from Microsoft Publisher, and get them faster. Throughout, the book is packed with helpful tips and lists - plus quick solutions to the problems you're most likely to encounter. In addition, this book is part of Que's exciting new Content Update Program. As Microsoft updates features of Publisher 2016, sections of this book will be updated or new sections will be added to match the updates to the software. The updates will be delivered to you via a FREE Web Edition of this book, which can be accessed with any Internet connection. To learn more, visit www.quepublishing.com/CUP. How to access the free web edition: Follow the instructions within the book to learn how to register your book to access the FREE Web Edition. This book provides a comprehensive, authoritative, and state-of-the-art discussion of fundamental legal issues in intermediary liability online, while also describing advancement in intermediary liability theory and identifying recent policy trends. What impact do news and political advertising have on us? How do candidates use media to persuade us as voters? Are we informed

adequately about political issues? Do twenty-first-century political communications measure up to democratic ideals? The *Dynamics of Political Communication: Media and Politics in a Digital Age, Second Edition* explores these issues and guides us through current political communication theories and beliefs by detailing the fluid landscape of political communication and offering us an engaging introduction to the field and a thorough tour of the discipline. Author Richard Perloff examines essential concepts in this arena, such as agenda-setting, agenda-building, framing, political socialization, and issues of bias that are part of campaign news. Designed to provide an understanding and appreciation of the principles involved in political communication along with methods of research and hypothesis-testing, each chapter includes materials that challenge us by encouraging reflection on controversial matters. Inside this Second Edition you'll find: Expanded discussion of conceptual problems, communication complexities, and key issues in the field. New examples, concepts, and studies reflecting current political communication scholarship. The integration of technology throughout the text, reflecting its pervasive role in the political spectrum. Accompanied by an updated companion website with resources for students and instructors, *The Dynamics of Political Communication* prepares you to survey the political landscape with a more critical eye, and encourages a greater understanding of the challenges and occurrences presented in this constantly evolving field. Discover the most important new features that the latest version of Microsoft Word 2016 has to offer with the focused approach found in *MICROSOFT OFFICE 365 & WORD 2016: INTRODUCTORY*. This new edition is part of the acclaimed Shelly Cashman Series that has effectively introduced computer skills to millions. *MICROSOFT OFFICE 365 & WORD 2016: INTRODUCTORY* continues the Series' strong history of innovation with an enhanced learning approach to address the varied learning styles of today's readers. A trademark step-by-step, screen-by-screen approach encourages readers to expand their understanding of Microsoft Word 2016 through experimentation, critical thought, and personalization. This new edition promises to engage, improve retention, and prepare readers for success with Microsoft Word 2016. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Book + Content Update Program Master core Excel 2016 tools for building powerful, reliable spreadsheets with Excel 2016 Formulas and Functions. Excel expert Paul McFedries shows how to use Excel 2016's core features to solve problems and get the answers you need. Using real-world examples, McFedries helps you get the absolute most out of features and improvements ranging from AutoFill to Excel's newest functions. Along the way, you discover the fastest, best ways to handle essential day-to-day tasks ranging from generating account numbers to projecting the impact of inflation. Becoming

an Excel expert has never been easier! You'll find crystal-clear instructions; insider insights; even complete step-by-step projects for building timesheets, projecting cash flow, aging receivables, analyzing defects, and more. • Quickly create powerful spreadsheets with range names and array formulas • Use conditional formatting to instantly reveal anomalies, problems, or opportunities • Analyze your data with standard tables and PivotTables • Use complex criteria to filter data in lists • Understand correlations between data • Perform sophisticated what-if analyses • Use regression to track trends and make forecasts • Build loan, investment, and discount formulas • Validate data, troubleshoot problems, and build more accurate, trustworthy spreadsheets In addition, this book is part of Que's exciting Content Update Program. As Microsoft updates features of Excel 2016, sections of this book will be updated or new sections will be added to match the updates to the software. The updates will be delivered to you via a FREE Web Edition of this book, which can be accessed with any Internet connection. To learn more, visit www.quepublishing.com/CUP. About MrExcel Library: Every book in the MrExcel Library pinpoints a specific set of crucial Excel tasks and presents focused skills and examples for performing them rapidly and effectively. Selected by Bill Jelen, Microsoft Excel MVP and mastermind behind the leading Excel solutions website MrExcel.com, these books will • Dramatically increase your productivity—saving you 50 hours a year or more • Present proven, creative strategies for solving real-world problems • Show you how to get great results, no matter how much data you have • Help you avoid critical mistakes that even experienced users make Discover the latest advancements that Microsoft Outlook 2016 has to offer with MICROSOFT OFFICE 365 & OUTLOOK 2016: INTERMEDIATE -- the new edition in today's generation of acclaimed Shelly Cashman Series books. For more than three decades, the Shelly Cashman Series has effectively introduced advanced computer skills to millions. MICROSOFT OFFICE 365 & OUTLOOK 2016: INTERMEDIATE continues the Series' strong history of innovation with a proven learning approach enhanced to address the varied learning styles of today's learners. A trademark step-by-step, screen-by-screen approach encourages readers to take their understanding of Microsoft Outlook 2016 to the next level through experimentation, critical thought, and personalization. This new edition delivers effective educational materials specifically designed to capture attention, improve retention, and prepare readers for future success with Microsoft Outlook 2016. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Human Development & Performance Throughout the Lifespan, 2nd Edition is ideal for occupational therapy, physical therapy, and other rehabilitation disciplines. It provides a broad, occupation-based viewpoint of development and performance throughout all

life stages with an emphasis on the factors that influence daily participation and optimal performance of desired daily life tasks. The authors use a life course conceptual model as an organizational foundation for clinical reasoning to help readers understand how to implement the activity- and participation-based goals and outcomes for therapy. Written by an occupational therapist and a physical therapist, the book incorporates chapters by leading experts in human development, giving users cutting-edge information and a wide range of perspectives. By integrating information from the International Classification of Function and Disability (ICF) with a developmental life-task perspective, the book gives both newcomers and experienced professionals an essential, contemporary frame of reference. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

MASTER CORE EXCEL 2016 TOOLS FOR BUILDING POWERFUL, RELIABLE SPREADSHEETS! Use this guide to automate virtually any routine task: save yourself hours, days, maybe even weeks! Make Excel do things you thought were impossible, discover macro techniques you won't find anywhere else, and create automated reports that are amazingly powerful. Bill Jelen and Tracy Syrstad help you instantly visualize information, so you can act on it... capture data from anywhere, and use it anywhere... automate Excel 2016's best new features. You'll find simple, step-by-step instructions, real-world case studies, and 50 workbooks packed with bonus examples, macros, and solutions—straight from MrExcel! Get started fast with Excel macro development Work efficiently with ranges, cells, and formulas Build super-fast applications with arrays Automate Excel's new pivot table enhancements Collect user data with custom dialogs Make your macros more reliable and resilient Pull data from the Internet with web queries Use advanced classes, collections, and custom functions Build sophisticated business analysis solutions Read and write to Access or SQL Server databases Control other Office programs, and Windows itself Write code that also works on older Excel versions Start writing Office Store-style Excel Apps About MrExcel Library Every book in the MrExcel Library pinpoints a specific set of crucial Excel tasks and presents focused skills and examples for performing them rapidly and effectively. Selected by Bill Jelen, Microsoft Excel MVP and mastermind behind the leading Excel solutions website MrExcel.com, these books will Dramatically increase your productivity—saving you 50 hours a year or more Present proven, creative strategies for solving real-world problems Show you how to get great results, no matter how much data you have Help you avoid critical mistakes that even experienced users make This book is part of Que's Content Update Program. As Microsoft updates features of Excel, sections of this book will be updated or new sections will be added to match the updates to the software. See inside for details. Providing an in-depth analysis of public

opinion, including its origins in political socialization, its role in the electoral process, and the impact of the media, American Public Opinion goes beyond a simple presentation of data to include a critical analysis of the role of public opinion in American democracy. New to the Tenth Edition Updates all data through the 2016 elections and includes early polling through 2018. Pays increased attention to polarization. Adds a new focus on public opinion and immigration. Covers new voting patterns related to race, ethnicity, and gender. Reviews public opinion developments on health care. Expands coverage of political misinformation, media bias, and negativity, especially in social media. Defends political polling even in the wake of 2016 failings. Book + Content Update Program This is the most comprehensive and realistic guide to Windows Server 2016 planning, design, prototyping, implementation, migration, administration, and support. Extensively updated, it contains unsurpassed independent and objective coverage of Windows Server 2016's key innovations, from the cloud and containers to security and mobility. Windows Server 2016 Unleashed reflects the authors' extraordinary experience implementing Windows Server 2016 in large-scale environments since its earliest alpha releases. Microsoft MVP Rand Morimoto and colleagues fully address all aspects of deploying and operating Windows Server 2016, including Active Directory, networking, application services, security, administration, business continuity, virtualization, optimization, and troubleshooting. You'll find up-to-the-minute coverage of new features ranging from Storage Spaces Direct to Cluster-Aware Updating, and Dynamic Access Control to Nano Server. Valuable for Windows pros at all levels, this book will be indispensable especially for intermediate-to-advanced level professionals seeking expert, in-depth solutions. Every chapter contains tips, tricks, best practices, and lessons learned from actual deployments—practical help for solving real problems. Detailed information on how to: Take full advantage of key Windows Server 2016 innovations Plan, prototype, install, migrate to, and deploy Windows Server 2016 and Server Core Design a modern Windows Server Active Directory, from OUs and infrastructure to Federated Forests and Lightweight Directories Deliver reliable networking services: DNS, WINS, DNSSEC, DHCP, IPv6, IPAM, and IIS Systematically harden server-level security Protect data in transit with PKI, certificates, rights management, and IPsec encryption Safely provide appropriate remote and mobile access for your users Efficiently administer, automate, maintain, and document Windows Server production environments Control Windows devices centrally with Group Policies and Policy Management Implement advanced fault tolerance, clustering, and other business continuity features Optimize, tune, and debug Windows Server, and plan for growth Leverage integrated application services, including SharePoint and Hyper-V In addition, this book is part of InformIT's Content Update Program, which

provides content updates for major technology improvements! As significant updates are made to Windows Server 2016, sections of this book will be updated or new sections will be added to match the updates to the technologies. As updates become available, they will be delivered to you via a free Web Edition of this book, which can be accessed with any Internet connection. To learn more, visit informit.com/cup. How to access the Web Edition: Follow the instructions in the book to learn how to register your book to access the FREE Web Edition.

Research surrounding teacher quality and teacher effectiveness has continued to grow and become even more prominent as teaching has become more professionalized globally and countries have invested more comprehensively in teacher education, certification, and professional development. To better understand teacher effectiveness, it is important to have a global viewpoint to truly understand how beliefs and practices vary in each country and can lead to different characterizations of what makes an effective teacher. This includes both cross-cultural commonalities and unique differences in conceptualization of teacher effectiveness and practices. With this comprehensive, international understanding of teacher effectiveness, a better understanding of best practices, teacher models, philosophies, and more will be developed. *International Beliefs and Practices That Characterize Teacher Effectiveness* identifies, shares, and explores the predominant conceptual understandings of beliefs and practices that characterize effective teachers in different countries. This book provides international and cross-cultural perspectives on teacher effectiveness and examines the prominent philosophies of teaching and pedagogical practices that characterize teachers in selected countries. Each chapter includes a background, such as history and undergirding philosophy within each country, effective teacher models, prominent applications of teacher effectiveness practices, and special or unique features of teaching in the specific countries mentioned. This book is essential for practicing educators in various countries, teacher educators, faculty, and students within schools and colleges, researchers in international comparative studies, organizations engaged in international education, and administrators, practitioners, and academicians interested in how teacher effectiveness is characterized in different countries and regions across the world. Learn all the ins and outs of SharePoint 2016, launch your site, collaborate with coworkers, and go mobile There's no doubt about it, SharePoint is a complex creature. But when broken down into easily digestible chunks, it's not quite the beast it appears to be right out of the gate—that's where *SharePoint 2016 For Dummies* comes in! Written in plain English and free of intimidating jargon, this friendly, accessible guide starts out by showing you just what SharePoint 2016 is, translating the terminology, and explaining the tools. Then it helps you create a site, work with apps, and master basic SharePoint administration. Next, you'll learn to

use SharePoint 2016 to get social, go mobile, manage content, and connect with others through working with Office 365, archiving documents, developing workflows, and so much more. SharePoint is truly one of Microsoft's crown jewels. Launched in 2001, it offers organizations a secure place to store, organize, share, and access information under the Microsoft Office system umbrella—all in a single portal. Whether you're new to SharePoint 2016 or new to SharePoint altogether, SharePoint 2016 For Dummies is the fast and painless way to get a site up and running, branded, and populated with content. Plus, this new edition adds the need-to-know information for administrators, techsumers, and page admins who want to leverage the cloud-based features online, either as a standalone product or in conjunction with an existing SharePoint infrastructure. Get up to speed with SharePoint 2016 and take advantage of new features Set up and effectively manage your SharePoint site Use SharePoint 2016 in the Cloud with SharePoint Online Leverage SharePoint 2016 capabilities to drive business value If you want to learn SharePoint from the ground up, get your site going, and start collaborating, SharePoint 2016 For Dummies will be the dog-eared reference you'll turn to again and again. Word 2016 IN DEPTH Beyond the Basics... Beneath the Surface...In Depth Do more in less time! Are you ready to harness the full power of Word 2016 to create professional documents? Then, you're ready for Word 2016 In Depth. In this comprehensive guide to Word, you'll learn the skills and techniques for efficiently building the documents you need for both your professional and your personal life. Faithe Wempen delivers step-by-step instructions, troubleshooting advice, and insider tips to help you improve your written image in business, academic, organizational, and personal settings. • Accelerate formatting by creating and applying themes and styles • Incorporate graphical content such as clip art, photos, SmartArt, and charts • Save your work in a variety of formats, including backward-compatible Word files, PDF and XPS page layouts, graphics, HTML, and more • Perform mail and data merges to generate catalogs, form letters, labels, and envelopes • Learn about the fields that drive many of Word's most powerful features, and how to look behind the scenes to customize field behaviors • Use indexing, tables of contents, and master documents to organize book-length works • Cite sources and document references in a variety of formats, including APA and MLA • Collaborate with other people, even simultaneously, managing each person's comments and changes • Create complex math formulas without leaving Word • Write and edit macros that automate repeated tasks • Work with your Word documents anywhere via OneDrive® and Office Online • Create user-interactive forms that include a variety of field types All In Depth books offer • Comprehensive coverage with detailed solutions • Troubleshooting help for tough problems you can't fix on your own • Outstanding authors recognized worldwide for their expertise and teaching style

Learning, reference, problem-solving...the only Word 2016 book you need! This book is part of Que's Content Update Program. As Microsoft updates features of Word, sections of this book will be updated or new sections will be added to match the updates to the software. See inside for details. Everything you need to know about the 2016-2017 ACT test, with real full-length practice tests from the makers of the ACT! The Official ACT Prep Guide 2016-2017 is the bestselling resource for students gearing up for the ACT test. This comprehensive guide walks you through the entire test experience, from registration through results, with expert advice straight from the test's creators. You'll find effective test-taking strategies, tips for boosting your score on the English, math, reading, and science tests, and detailed information on the enhanced optional writing test. Three new full-length practice tests help you assess your readiness so you can spot weak areas well in advance, and the ACT experts provide valuable advice on preparing both mentally and physically so you can manage anxiety and be fully confident on test day. You also get free online bonus content to help you start college on the right foot, including tips for preparing an application that gets noticed, getting into your first-choice school, being a successful student, and much more. The 2016-2017 version of the ACT guide includes a number of changes, including reading test sections with two shorter prose passages and the enhanced writing test's prompts. This guide provides a preview of what to expect for the entire exam, so you can go into the test feeling fully prepared and ready to excel. Get insider tips and strategies from the exam's creators Improve your score in all five content areas, including the optional writing test Practice with full-length test forms taken from the actual ACT Gear up for college with bonus online advice for a successful first year The ACT is different from other standardized tests. It tests your accumulated skills and knowledge, so sheer memorization and vocabulary lists are unproductive prep strategies. For preparation strategies that actually make a difference in your score—and beyond—go straight to the source with The Official ACT Prep Guide 2016-2017. Engineering Graphics Essentials with AutoCAD 2016 Instruction gives students a basic understanding of how to create and read engineering drawings by presenting principles in a logical and easy to understand manner. It covers the main topics of engineering graphics, including tolerancing and fasteners, while also teaching students the fundamentals of AutoCAD 2016. This book features an independent learning disc containing supplemental content to further reinforce these principles. Through its many different exercises this text is designed to encourage students to interact with the instructor during lectures, and it will give students a superior understanding of engineering graphics and AutoCAD. The enclosed independent learning disc allows the learner to go through the topics of the book independently. The main content of the disc contains pages that summarize the

topics covered in the book. Each page has voice over content that simulates a lecture environment. There are also interactive examples that allow the learner to go through the instructor led and in-class student exercises found in the book on their own. Video examples are also included to supplement the learning process. Book + Content Update Program “Beyond just describing the basics, this book dives into best practices every aspiring microservices developer or architect should know.” —Foreword by Corey Sanders, Partner Director of Program Management, Azure Microservice-based applications enable unprecedented agility and ease of management, and Docker containers are ideal for building them. Microsoft Azure offers all the foundational technology and higher-level services you need to develop and run any microservices application. *Microservices with Docker on Microsoft Azure* brings together essential knowledge for creating these applications from the ground up, or incrementally deconstructing monolithic applications over time. The authors draw on their pioneering experience helping to develop Azure’s microservices features and collaborating with Microsoft product teams who’ve relied on microservices architectures for years. They illuminate the benefits and challenges of microservices development and share best practices all developers and architects should know. You’ll gain hands-on expertise through a detailed sample application, downloadable at github.com/flakio/flakio.github.io. Step by step, you’ll walk through working with services written in Node.js, Go, and ASP.NET 5, using diverse data stores (mysql, elasticsearch, block storage). The authors guide you through using Docker Hub as a service registry, and Microsoft Azure Container service for cluster management and service orchestration. Coverage includes: Recognizing how microservices architectures are different, and when they make sense Understanding Docker containers in the context of microservices architectures Building, pulling, and layering Docker images Working with Docker volumes, containers, images, tags, and logs Using Docker Swarm, Docker Compose, and Docker Networks Creating Docker hosts using the Azure portal, Azure Resource Manager, the command line, docker-machine, or locally via Docker toolbox Establishing development and DevOps environments to support microservices applications Making the most of Docker’s continuous delivery options Using Azure’s cluster and container orchestration capabilities to operate and scale containerized microservices applications with maximum resilience Monitoring microservices applications with Azure Diagnostics, Visual Studio Application Insights, and Microsoft Operations Management Suite Developing microservices applications faster and more effectively with Azure Service Fabric An extensive sample application demonstrating the microservices concepts discussed throughout the book is available online In addition, this book is part of InformIT’s exciting new Content Update Program, which provides content updates for major

technology improvements! As significant updates are made to Docker and Azure, sections of this book will be updated or new sections will be added to match the updates to the technologies. As updates become available, they will be delivered to you via a free Web Edition of this book, which can be accessed with any Internet connection. To learn more, visit informit.com/cup. How to access the Web Edition: Follow the instructions inside to learn how to register your book to access the FREE Web Edition.

Wiley CMAexcel LEARNING SYSTEM EXAM REVIEW 2016 PART 1: Financial Reporting, Planning, Performance, and Control Covers all 2016 exam changes Includes access to the Online Test Bank, which contains over 900 multiple-choice questions Multiple-choice question feedback helps CMA candidates focus on areas where they need the most work Prepare for the actual CMA exam with Section Practice Tests and a cumulative Part 1 exam Assess your progress with knowledge check questions/answers and sample essay questions Looks at basic budgeting concepts and forecasting techniques Deals with the methods of comparing actual financial performance to the budget Helps candidates prepare a solid study plan with exam tips Feature section examines the topics of External Financial Reporting Decisions; Planning, Budgeting, and Forecasting; Performance Management; Cost Management; and Internal Controls Based on the CMA body of knowledge developed by the Institute of Certified Management Accountants (ICMA®), Wiley CMAexcel Learning System Exam Review 2016 features content derived from the exam Learning Outcome Statements (LOS). Passing the CMA exam on your first attempt is possible. We'd like to help.

Excel 2016 In Depth Full Color: Figures and code appear as they do in Excel 2016 Beyond the Basics...Beneath the Surface...In Depth Do more in less time! Experienced with Excel? Don't let Excel 2016 make you feel like a beginner again! This new full-color edition of the bestselling book has been completely overhauled. Gone is unnecessary and rarely used content; emphasis is on the most-used and new aspects of Excel 2016. The result is a focused book where every topic is relevant and worth learning. Excel 2016 In Depth is the fastest, smartest way to master Excel 2016's full power and updated interface. You'll discover how to leverage Excel's new tools for charting, business analysis, data visualization, forecasting, and more.

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About MrExcel Library Every book in the MrExcel Library pinpoints a specific set of crucial Excel tasks and presents focused skills and examples for performing them rapidly and effectively. Selected by Bill Jelen, Microsoft Excel MVP and mastermind behind the leading Excel solutions website MrExcel.com, these books will • Dramatically increase your productivity—saving you 50 hours a year or more • Present proven, creative strategies for solving real-world problems • Show you how to get great results, no matter how much data you have • Help you avoid critical mistakes that even experienced users make

Bill Jelen is MrExcel, the world's #1 spreadsheet wizard. Jelen hosts MrExcel.com, the premier Excel solutions site, with more than 20 million page views annually. A Microsoft MVP for Excel, his best-sellers include Excel 2016 In Depth. Michael Alexander, Microsoft Certified Application Developer (MCAD) and Microsoft MVP, is author of several books on advanced business analysis with Excel and Access. He has more than 15 years of experience developing Office solutions. CATEGORY: Spreadsheets COVERS: Microsoft Excel 2016 Book + Content Update Program

If you want to deliver truly attention-grabbing presentations with PowerPoint 2016, My PowerPoint 2016 is your must-have companion. Friendly, quick, and packed with real-world advice, it walks you through every task you'll want to perform, including: Choosing the right design Creating and inserting shapes and pictures Incorporating effective animations, transitions, and multimedia content Finalizing and printing your presentation Setting up and delivering slide shows Modifying themes and templates to your precise needs And much more Every task is presented step-by-step, using carefully annotated, full-color screenshots, all numbered so there's no chance of getting lost or confused. Everything's clearly organized in modular, self-contained chapters designed to help you get more powerful results from Microsoft's PowerPoint 2016, and get them faster. Throughout, the book is packed with helpful tips and lists - plus quick solutions to the problems you're most likely to encounter. In addition, this book is part of Que's exciting new Content Update Program. As Microsoft updates features of PowerPoint 2016, sections of this book will be updated or new sections will be added to match the updates to the software. The updates will be delivered to you via a FREE Web Edition of this book, which can be accessed with any Internet connection. To learn more, visit www.quepublishing.com/CUP. How to access the free web edition: Follow the instructions within the book to learn how to register your book to access the FREE Web Edition.

Master's Thesis from the year 2019 in the subject Business economics - Business Management, Corporate Governance, grade: 2,0, University of Applied Sciences Northwestern Switzerland, language: English, abstract: This Master thesis explores the phenomenon of

Digital Content Marketing (DCM) by evaluating if content marketing and its tools have a positive impact on global companies in the chemical industry. Rapid globalization and the development of new markets at an increasingly global scale have made DCM more important. However, global companies are facing new challenges, like new technological developments and trends and a changing consumer landscape that requires new marketing approaches. Strategies are required to overcome these challenges, adopt DCM techniques and use current techniques to gain competitive advantages. However, there are still companies that have not included digital content in their marketing strategy. Others have difficulties making their marketing content unique and powerful. The main issue is often measuring the effectiveness of one's digital content to determine whether DCM has a positive impact. A complete study solution for Part 2 of the CMA exam Consisting of a complete textbook plus one-year access to an online test bank with 1,100 multiple-choice questions, Wiley CMA Learning System consists of Part 2: Financial Decision Making. Key formulas and knowledge checks are provided at the end of each topic, as well as study tips and practice questions providing candidates with what they need to pass the CMA Exam. Also included is one year of access to the CMA Test Bank containing over 1,100 questions. Covers all 2016 exam changes Provides students with access to IMA-approved study materials Includes access to the complete IMA Test Bank containing over 1,100 multiple-choice questions Provides all the knowledge needed to pass Part 2 of the CMA Exam Includes sample essay questions that have appeared on previous exams, knowledge checks, study tips, and practice questions Be fully prepared to pass the CMA Exam with the complete study solution found in Wiley CMAexcel Learning System Exam Review 2016 and Test Bank Part 2. Microsoft Dynamics®CRM 2016 Unleashed presents start-to-finish guidance for planning, customizing, deploying, integrating, managing, and securing every new Online and On-Premises version of Dynamics CRM 2016. Leading Dynamics implementer Marc Wolenik presents comprehensive coverage of configuring, customizing, and operating Dynamics to serve your organization's unique needs. He illuminates Microsoft's renewed focus on services, via the Interactive Service Hub (ISH) and advanced cross-platform mobile client support. You'll also find extensive new coverage of key enhancements including xRM, Adxstudio Portals, FieldOne, Parature, Voice of the Customer, and FantasySalesTeam gamification. In addition, this book is part of Sam's Content Update Program. As Microsoft updates features of Windows 10, sections of this book will be updated or new sections will be added to match the updates to the software. The updates will be delivered to you via a free Web Edition of this book, which can be accessed with any Internet connection. Wolenik's example-rich guidance will be invaluable to every IT professional who intends to work with

Dynamics CRM 2016, regardless of her experience with Dynamics, Salesforce, or other CRM solutions. Drawing on extensive insider knowledge, he systematically explains how Dynamics CRM 2016 works, why it works that way, and how to maximize its value. You'll find proven best practices for using every significant Dynamics capability—information available in no other book. Detailed information on how to... Compare each version of Dynamics CRM 2016, make your best choice, and deploy painlessly Leverage Dynamics CRM 2016 as a complete customer engagement solution for all channels and devices Quickly apply capabilities that previously required extensive programming or complex workarounds Efficiently manage accounts, leads, campaigns, collateral, cases, contacts, opportunities, orders, products, quotes, invoices, teams, and more Integrate schedules, cases, contacts, and product/service information Build powerful automated workflows, processes, and complete solutions Customize product catalogs to reduce SKUs, create bundles, and define up-sells or cross-sells Capture the Voice of the Customer with powerful new survey tools Build state-of-the-art customer service dashboards Create seamless, mobile-optimized self-service web portals with Adxstudio Make CRM more fun and compelling with FantasySalesTeam games Extend Dynamics CRM 2016 with custom plug-ins and add-ons This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Ubuntu Unleashed 2017 Edition is filled with unique and advanced information for everyone who wants to make the most of the Ubuntu Linux operating system, including the latest in Ubuntu mobile development. This new edition has been thoroughly updated by a long-time Ubuntu community leader to reflect the exciting new Ubuntu 16.10 and the forthcoming Ubuntu 17.04 and 17.08. Helmke presents up-to-the-minute introductions to Ubuntu's key productivity and Web development tools, programming languages, hardware support, and more. This book will now be part of CUPs (the Content Update Program). Former Ubuntu Forum administrator Matthew Helmke covers all you need to know about Ubuntu 16.10 installation, configuration, productivity, multimedia, development, system administration, server operations, networking, virtualization, security, DevOps, and more—including intermediate-to-advanced techniques you won't find in any other book. Helmke presents up-to-the-minute introductions to Ubuntu's key productivity and Web development tools, programming languages, hardware support, and more. You'll find new or improved coverage of Ubuntu's Unity interface, various types of servers, software repositories, database options, virtualization and cloud services, development tools, monitoring, troubleshooting, Ubuntu's push into mobile and other touch screen devices, and much more Responding to urgent calls to de-westernise Media and Journalism Studies and shed light on local agency, this book examines digital

journalistic practices in the Arab region, exploring how Arab journalists understand their roles and how digital technologies in Arab newsrooms are used to influence public opinion. Drawing on tens of articles penned by Arab media professionals and scholars, supplemented with informal conversations with journalists, this book reviews the historical development of digital journalism in the region and individual journalists' perceptions of this development. While technology has provided a new platform for citizens and powerful agents to exchange views, this text examines how it has simultaneously allowed Arab states and authorities to conduct surveillance on journalists, curtail the rise of citizen journalism, and maintain offline hierarchal forms of political, economic, and cultural powers. Mellor also explores how digital technology serves to cement Western hegemony of the information world order, with Arab media organisations and audiences judged to be mere recipients, rather than producers, of such information. Arab Digital Journalism offers an important contribution to the emerging field of digital journalism in the Global South and is a valuable resource for students and researchers interested in media, journalism, communication, and development studies.

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